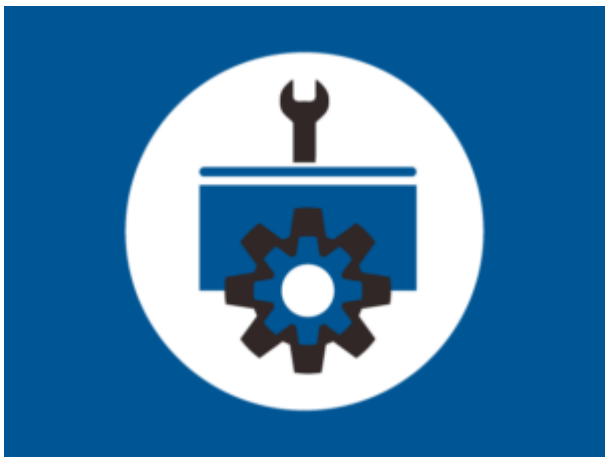
TAA Disaster Preparedness Guide



Communication

Effective, time-sensitive communication is imperative before, during, and after disasters and emergencies. Properties should maintain an emergency contact list and provide all employees with the information. In the event of an incident, the first employee on the scene must make contact with someone in a supervisory capacity after contacting authorities (if needed) or taking other steps to deal with the emergency at hand. If you don’t immediately reach a supervisor, keep trying.

In any communications, it is important to be very specific about the incident so that exaggerations aren’t intensified as they are communicated. Also, be sure to stick with facts and…