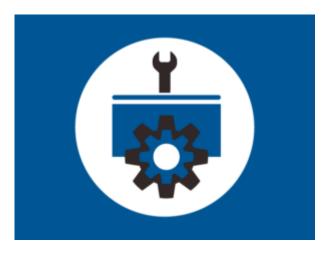
## IBHS Flu Season Business Assessment



Tools for businesses to assess their ability to operate during a flu outbreak and the importance of planning for the event well in advance.

## Flu Season Business Assessment

The Insurance Institute for Business & Home Safety (IBHS) is urging businesses and nanprofit organizations to examine their ability tooperate in the event of a flu outbreak. Evaluating specific risks and planning well beforehand for a variety of potential emergencies that could disrupt day-to-day business is critical.



A program of the Insurance Institute for Business & Home Safety

Are you concerned that your normal business operations might be interrupted by a flu outbreak?	If your employees needed to operate from home, do they have the necessary telecommunications and computer capacity to function?
YES NO UNSURE	YES NO UNSURE
Do your employees have your flu outbreak policies and do they know them? Remember that an outbreak can force healthy employees to work longer hours.	Are your vital records protected and accessible from alternative work locations, e.g. employees' homes?
YES NO UNSURE	YES NO UNSURE
Have you determined the minimal level at which your business could operate (e.g. staff, resources)?	Have you considered how the disruption of travel, meetings or conferences might affect your business?
YES NO UNSURE	YES NO UNSURE
Do you have plans to stay open for business, even if you and your employees must work from home or other locations?	Have you considered alternatives if your current suppliers cannot deliver or your customer base is affected by the flu outbreak?
YES NO UNSURE	YES NO UNSURE
SELF-ASSESSMENT RESULTS	
determine how prepared your business is for 4-6 Yes: You hav	well on your way le lots of work to do uld get started immediately  Insurance Institute for Business & Home Safety

Don't let a flu outbreak put you out of business.

Use IBHS' fire Open for Business resources to develop your business continuity and preparedness plan: DisasterSafety.org/open-for-business